

Transcription equipment and software:

- Stenograph machine
- Global Cat translation software with capabilities to write into any format and 30k-entry dictionary
- Case Viewer software
- XP Office Suite
- Corel Office Suite
- Dreamweaver (HTML editor)
- Fireworks
- e-fax, a virtual and digital fax
- Lanier cassette transcriber
- JAVS TU-70, integrating and allowing the capability to transcribe either from video cassette or digital media files with 4-channel capability and wav pedal.
- FTR Gold software with wav pedal

Telephone recording equipment:

- TLP 102, Dynametric Telephone Logger Patch

Computer equipment:

- Dual boot system with Windows XP and Windows 2000
- 6-channel sound card with amplified stereo speakers for excellent sound quality
- Cannon Bubble Jet printer/copier
- Cannon scanner
- Cannon fax machine

P.O. Box for sensitive documents and security